



## **Arizona Medical Board**

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

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### **DRAFT MINUTES FOR SPECIAL EMERGENCY MEETING OF THE EXECUTIVE DIRECTOR SEARCH COMMITTEE Held on Thursday, December 13, 2007 9535 E. Doubletree Ranch Road • Scottsdale, Arizona**

#### ***Committee Members***

William R. Martin, III, M.D., Chairman

Ram R. Krishna, M.D.

Douglas D. Lee, M.D.

Todd A. Lefkowitz, M.D.

Dona Pardo, Ph.D., R.N.

Joan M. Reynolds, P.A.-C

#### **Call to Order**

The meeting was called to order at 2:40 p.m.

#### **Roll Call**

The following Committee Members were present: Dr. Martin, Dr. Krishna, Dr. Lee, Dr. Lefkowitz, Dr. Pardo and PA Reynolds (telephonically).

Also present: Marc Harris, A.A.G. (telephonically)

#### **Call to Public**

There was no one present to speak during the call to public.

#### **I. Review, Discussion and Possible Action Re: Interview and Offer Process and Procedures**

Dr. Martin, Committee Chair, informed the Committee that he had convened this special emergency meeting of the Executive Director Search Committee for the following reasons:

- It was the stated goal of the Board in appointing the Committee to complete the hiring process as expeditiously and as thoroughly as possible and that the Board had selected December 15<sup>th</sup> as the day it would conduct the final interviews and select its next Executive Director.
- It was the desire of the Committee to identify for the Board its top four candidates from an original pool of over 50 applications.
- At the conclusion of its last meeting on December 12<sup>th</sup>, the Committee had identified four candidates to be interviewed by the Board at its December 15, 2007, meeting.
- This morning, he had been informed by Susan Laurence, Recruitment Manager, DOA, that due to unforeseen circumstances, one of the candidates, Rosemary McCool, had withdrawn her candidacy.
- Based upon this unforeseen development and the fact that the Board was scheduled to meet on December 15<sup>th</sup> to conduct its interviews and complete its selection process he wanted to give the Committee the opportunity to recommend to the Board a fourth candidate from the pool of prospects it interviewed at its last meeting.

## **II. Review, Discussion and Selection of Candidates for Final Interview**

**MOTION:** Dr. Lee moved to go into executive session on this agenda item to review, discuss and select a fourth candidate to be interviewed by the Board for the position of Executive Director and to receive legal advice, if necessary, under A.R.S. § 38-431.03 (A)(1) and (3).

**SECONDED:** Dr. Krishna

**Vote:** 6-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

The Committee went into Executive Session to review, discuss and select a fourth candidate to be interviewed by the Board for the position of Executive Director and to receive legal advice, if necessary, at 2:55 p.m.

The Committee returned to Regular Session at 3:10 p.m.

**MOTION:** Dr. Lee moved to add Debra Rinaudo to the list of candidates to be interviewed for the position of Executive Director before the Board at its meeting on December 15, 2007.

**SECONDED:** Dr. Krishna

**Vote:** 4-yay, 1-nay, 0-abstain, 1-recuse (Dr. Lefkowitz), 0-absent.

**MOTION PASSED.**

**MOTION:** Dr. Krishna moved that with the addition of Ms. Rinaudo, the Committee did not identify any more candidates to be interviewed by the Board.

**SECONDED:** Dr. Lee

**Vote:** 6-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**

**MOTION:** Dr. Krishna moved to adjourn the Committee meeting.

**SECONDED:** Dr. Lee

**Vote:** 6-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**



The meeting adjourned at 3:15 p.m.

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Amanda J. Diehl, Deputy Executive Director